

THE COUNTY OF PLACER, CALIFORNIA IS SEEKING A
HIGHLY SKILLED PROFESSIONAL FOR THE POSITION OF

SENIOR PROJECT MANAGER

DEPARTMENT OF AGRICULTURE, PARKS, & NATURAL RESOURCES

ANNUAL BASE SALARY

\$90,417 - \$112,923

- Plus a comprehensive benefits package
- Starting salary is dependent upon qualifications and experience



TO APPLY FOR THIS EXCELLENT CAREER OPPORTUNITY,
please submit an application via the County's website at
jobsatplacercounty.com by 5:00 pm on March 18, 2025.

**If you are passionate about public service and thrive in
a dynamic environment, we invite you to join our team!**

THE POSITION

The Senior Project Manager is an essential team member and the primary project manager responsible for the planning, organizing and execution of Parks, Trails, and Open Space project delivery. This highly skilled position will oversee several Capital Improvement Projects (CIP) delivering more than \$30 million of new recreation facilities identified in the Placer County Parks and Trails Master Plan including local parks and regional destinations like the expansion of Hidden Falls Regional Park and the Eastern Placer County trail network. Core responsibilities include developing project scopes, budgets, timelines, schedules, reports, and major milestones. In addition, this position will work collaboratively with Parks Operations and Maintenance staff on Capital Replacement projects and park and recreation infrastructure improvements throughout the County.

KEY DUTIES INCLUDE:

- Plan, coordinate, and monitor progress on difficult and complex projects; serve as a central point of contact to facilitate efficient progress through all phases of the project from initiation to completion; provide instruction, direction, and guidance regarding project steps, requirements, timelines, and relevant policies and procedures; ensure adherence to regulations, policies, and procedures.
- Develop scopes of work; prepare or review plans, documents, budget reports, and authorization-related documents; manage the environmental review and regulatory permitting process.
- Determine feasibility and costs of requests for services and proposed projects; prepare, manage, and track budgets, cost estimates, and project schedules.
- Manage the bid process, including pre-bid conferences and walk-throughs; provide technical information in response to bidder inquiries.
- Lead discussions with department staff, other county departments, stakeholders, consultants, external customers, and applicants regarding the most difficult, complex, high-budget, large-scale, or politically sensitive facility maintenance and improvement, space need, lease or prospective lease space, infrastructure improvement, capital park/trail/open space development, or private development projects.

This position offers a unique opportunity to play a key role in shaping the future of a rapidly expanding parks, trails, and open space portfolio as part of a county and region-wide system. A successful Senior Project Manager approaches work with a growth mindset and has a proven track record of managing, leading, and delivering successful projects on time and on budget.

MINIMUM QUALIFICATIONS

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

EXPERIENCE

Two (2) years of experience performing duties similar to a Project Manager II with Placer County.

TRAINING

Equivalent to a bachelor's degree from an accredited college or university with major course work in business or public administration, facility management, property management, construction management, architecture, civil engineering, project management, communications, land use urban development, planning, finance, real estate, or a related field.

REQUIRED LICENSE OR CERTIFICATE

This position may be assigned a County vehicle for business use. Therefore, a driver's license, proof of adequate vehicle insurance, and a medical clearance may be required.

THE IDEAL CANDIDATE

The ideal candidate for the Senior Project Manager position will have experience in project management and knowledge of the principles and practices of capital project management. Additionally, the ideal candidate will be familiar with pertinent local, state, and federal laws related to contracting and public project delivery. In order to effectively coordinate with different levels of County staff and community stakeholders, the candidate will have strong interpersonal and communication skills with the ability to adapt to changing conditions and prioritize needs and opportunities.

Key skills include the ability to balance focus between many highly varied projects and workloads, explain complex information in simplistic terms, and apply creative problem-solving and conflict resolution skills.

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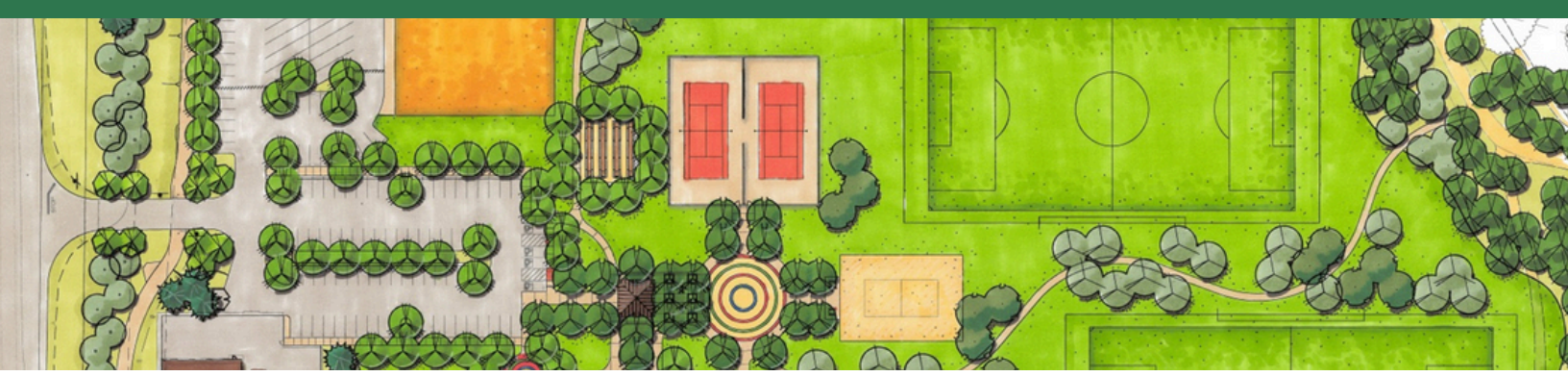
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Join our team at this exciting time as we plan the development of new and improved parks and trails facilities that make Placer County the best place to live, work, and play.



COMPENSATION AND BENEFITS

The annual base salary range for this position is \$90,417 - \$112,923. The starting salary is contingent on qualifications and experience. In addition, Placer County offers an attractive benefits package as described below:

ANNUAL LEAVE

The County provides 12 paid days of sick leave, and 14 paid holidays per year (two of which are floating holidays). Vacation is accrued beginning at 10 days and increasing to a maximum of 25 days per year with 20 years of service.

CAFETERIA PLAN

CalPERS Miscellaneous employees are eligible for a 6% of salary an employer contribution to offset pre-tax benefit premiums under the County's cafeteria plan, which includes health, dental, vision, and supplemental AD&D premiums (pretax), Default is cash (taxable).

DEFERRED COMPENSATION

The County offers voluntary 401(k) and 457 deferred compensation programs. Employees can elect pre-tax and Roth after-tax contributions up to the IRS annual limit.

LIFE INSURANCE

The County provides life insurance of \$50,000 and an accidental policy of \$10,000.

HEALTH, DENTAL, AND VISION INSURANCE

The County offers a choice of health insurance plans provided through CalPERS, with the County paying 80% of the selected plan's total premium. The County pays for employee dental and vision insurance (dependent coverage is available at employee's expense).

RETIREMENT PLANS

Employees are covered by Social Security and the California Public Employees' Retirement System (CalPERS).

For a more detailed listing of benefits, [click here](#).

ANNUAL SALARY & BENEFITS	STEP 1	STEP 10
ANNUAL SALARY	\$90,417*	\$112,923*
PPEO CAFETERIA CONTRIBUTION 6%	\$5,425	\$6,775
TOTAL ESTIMATED BENEFITS	\$70,556	\$78,573
TOTAL ESTIMATED ANNUAL SALARY & BENEFITS	\$166,398	\$198,271
NET TOTAL ESTIMATED ANNUAL SALARY & BENEFITS (LESS EMPLOYEE COST)	\$147,027	\$178,900

**The starting salary is contingent on qualifications and experience.*



VIBRANT COMMUNITIES WITH EXTRAORDINARY POTENTIAL

Placer County is an extraordinary community characterized by a healthy and diverse economy, an attractive business environment, and residents who benefit from high-quality educational, safety, and healthcare infrastructure in addition to a wide variety of outstanding recreational opportunities. The government center of Placer County is located in Auburn and is well-positioned 30 miles northeast of Sacramento, the State capital. The total population is approximately 420,717 in unincorporated and incorporated areas of the County combined (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville), including areas of the Sierra Nevada region, the foothills of Auburn, the historic Gold Country, and North Lake Tahoe. Encompassing 1,506 square miles, Placer County is part of the greater Sacramento region, including El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba counties. Lake Tahoe, nature's crown jewel of the Sierras, is a short 90-minute drive from the western-most points of the County.

EMPLOYER OF CHOICE AND COUNTY GOVERNANCE

Placer County is consistently ranked first for its quality of life and is one of the healthiest counties in California. Home to Sierra College and Jessup University, with plans for two additional universities to be developed in the western part of the County, Placer also offers a variety of exceptional outdoor recreation opportunities and scenic open spaces. A wide range of housing options exist in the County including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities. Outdoor recreation activities in Placer County are abundant all year long, from hiking and biking to horseback riding, rafting, snowshoeing, and skiing. Placer County has a strong heritage as part of California's Gold Country and is considered the Gateway to the Sierra.

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. Six County officials elected at-large are responsible to the Board on budgetary and operational issues. The remaining majority of department heads are appointed and work at the pleasure of the County Executive Officer. Placer County is stable financially due to fiscally prudent decision-making and effective policy setting over the past few decades. Given this stability, the County has been able to achieve its mission to provide responsive, efficient, and effective public services in keeping with its budget and financial policies. The County's budget for FY 2024/25 is \$1.22 billion with a current staff of approximately 2,900 funded positions.

**FOR MORE INFORMATION ABOUT PLACER
COUNTY, PLEASE VISIT WWW.PLACER.CA.GOV**



Placer County is located north of the capital city of Sacramento and is conveniently near two major airports: Sacramento International Airport and Reno-Tahoe International Airport



ECONOMICALLY STRONG COUNTY

Median household income of \$99,734 and median home value of \$539,400



Placer County has good student-teacher ratios, high graduation rates, and exceptional test scores



TOP 10

PLACES TO RAISE A FAMILY IN CALIFORNIA

Placer County reached number 7 out of 58 in 2023



50%

RESIDENTS HAVE AN ASSOCIATE'S DEGREE OR HIGHER

THE PLACER COUNTY REGION OFFERS A WONDERLAND WITH FOUR DIVERSE SEASONS TO ENJOY THE OUTDOORS



420,717

TOTAL POPULATION



Placer County ranked highly in longevity, quality of life, social behaviors, and access to clinical care



41.8

MEDIAN AGE



SELECTION PROCESS

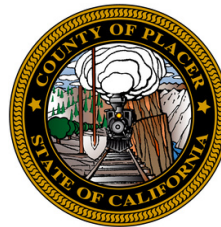
To apply for this excellent career opportunity, please submit your application materials by 5:00 p.m. on March 18th via the Placer County website, www.jobsatplacercounty.com. Applications are reviewed upon receipt, and interviews are scheduled promptly for qualified candidates. Don't wait for the final filling deadline; apply today!

Based upon responses to the supplemental questionnaire, the applicant's education, training, and experience will be evaluated using a pre-determined formula. Scores from this evaluation will determine applicant ranking and placement on the eligible list. Best qualified candidates will be invited to interview.

Appointment to these positions will be contingent upon successful completion of a post-offer, pre-employment physical examination, and a background investigation, including a Livescan fingerprint clearance.

FOR MORE INFORMATION ABOUT PLACER COUNTY, PLEASE VISIT WWW.PLACER.CA.GOV

Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination, and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer, and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, ancestry, religion (including creed and belief), national origin, citizenship, primary language, immigration status, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including parental status, pregnancy, childbirth, breastfeeding, and related medical conditions), reproductive health decision making, political orientation, or any other classification protected by federal, state, or local law, or any combination of two or more characteristics stated herein. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.



Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.

HUMAN RESOURCES DEPARTMENT
Equal Opportunity Employer
145 Fulweiler Avenue, Suite 200
Auburn CA 95603

(530) 889-4060
www.JobsAtPlacerCounty.com