



DEPUTY DIRECTOR  
FOR THE  
CONSTRUCTION  
& DEVELOPMENT  
SERVICES DEPARTMENT  
\$185,931.20 - \$226,137.60



Public Works Agency  
— Alameda County —

## COUNTY GOVERNMENT

Established in 1853, Alameda County has a population exceeding 1.6 million residents making it the second largest county in the Bay Area and the seventh largest in the state. The County encompasses 14 cities including Alameda, Albany, Berkeley, Dublin, Emeryville, Fremont, Hayward, Livermore, Newark, Oakland, Piedmont, Pleasanton, San Leandro, and Union City as well as six (6) unincorporated communities and rural areas that span a total of 738 square miles. The City of Oakland is the seat of County government and is also the largest city in Alameda County.

The County operates under a charter form of government and is governed by a five-member Board of Supervisors elected on a nonpartisan basis from the districts in which they live and serve four-year staggered terms. The Board is responsible for setting policy, overseeing all County operations, approving the organization's annual budget, and representing the County in a number of areas including its numerous special districts and regional agencies. The Board appoints the County Administrator, Agency and Department heads who are charged with overseeing County operations and services.

## THE COMMUNITY

Alameda County is the geographic center of the San Francisco Bay Area, located on the east side of the Bay across from the San Francisco peninsula. Commonly referred to as the "East Bay," the region has been the fastest growing in the San Francisco Bay Area for more than two decades. The East Bay is popular because of its desirable location, incredible diversity, ideal climate, broad economic base, and its range of available housing and business opportunities. The County itself is one of the most diverse regions in the country.

The County offers a rich array of cultural activities, including the Oakland Museum and the Oakland East Bay Symphony. The region is also home to the Oakland A's and within a short drive to several other professional sports teams. The wine country of the inland Tri-Valley area, the Chabot Space and Science Center, and outstanding outdoor recreational facilities bring additional opportunities for recreation, relaxation, and education.

## THE AGENCY

Alameda County Public Works Agency (ACPWA) is a full-service provider of design, construction management, and maintenance and operations of public infrastructure. The Agency consists of approximately 350 full-time equivalent positions in a variety of professional, technical, clerical, and skilled trades classifications, with an annual budget of \$380M. Additionally, ACPWA is responsible for the engineering review of private developments and the issuance of building permits, right-of-way encroachment permits, and well drilling permits. The Agency also provides traffic, transportation planning and funding, watershed management, real estate, environmental, and surveying services.

The mission of the Public Works Agency is to enhance the quality of life for the people of Alameda County by providing a safe, well-maintained, and lasting public works infrastructure through accessible, responsive, and effective services.

The Alameda County Public Works Agency is an accredited agency by American Public Works Association (APWA)



## THE POSITION

The Deputy Director for the Construction and Development Services Department will be responsible for contract administration, construction management and inspection of capital improvement projects, and the review and approval of private developments including; issuance of building permits and building inspections. The Deputy Director will also be responsible for administration of five (5) county services areas as well as the administration of the Agency's business outreach and labor compliance programs.

This is an exciting career opportunity to serve as key members of the executive team of a result oriented organization. The Deputy Director reports to the Director of the Public Works Agency and manages the activities of the Construction and Development Services Department. The Deputy Director is a key member of the executive team and is expected to operate openly and collaboratively with the entire Public Works Agency. It is also critical that the Deputy Director has the ability to communicate clearly with other organizations and the community.



## THE IDEAL CANDIDATE

The County of Alameda is looking for a dynamic, forward-thinking, and practical leader to oversee and ensure effective delivery of capital projects related to the Agency's engineering, transportation, and flood control functions. The ideal candidate should possess considerable knowledge of public works best practices, regulatory and technological trends, and should have a proven ability to improve service delivery that addresses diverse community needs. The Deputy Director should have a focus on accountability and will be expected to take charge of the departments and hit the ground running with current projects and programs. The incumbent will be a hands-on manager who will lead dedicated staff while identifying best practices for policies, procedures, and future operations.

The ideal candidate should possess knowledge of laws, regulations, and standards governing public works, along with principles and practices of municipal organization and administration. They should be well-versed in budget preparation and execution, contract administration, and project management. Candidates with an understanding of strategic planning and organizational development are encouraged to apply. The incoming Deputy Director must also have the ability to research, analyze, prepare, and review complex administrative and operational reports and records. Competitive candidates will possess a Bachelor's degree in a related field, and should have five (5) years full-time supervisory experience as a registered Civil Engineer with at least two (2) years of the at the level of principal, assistant director or a higher-level position within an engineering organization. Possession of a valid certificate of registration as a Civil Engineer issued by the California State Board of Registration for Professional Engineers and Land Surveyors is required. Qualified candidates licensed in other states must be able to secure a valid certificate of registration as a Civil Engineer issued by the California State Board of Registration for Professional Engineers and Land Surveyors and a valid California Driver's license within one year of employment.



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## HEALTH & WELL-BEING

- Medical – HMO & PPO Plans
- Dental – HMO & PPO Plans
- Vision or Vision Reimbursement
- Share the Savings
- Basic Life Insurance
- Supplemental Life Insurance (with optional dependent coverage for eligible employees)
- Accidental Death and Dismemberment Insurance
- County Allowance Credit
- Flexible Spending Accounts - Health FSA, Dependent Care and Adoption Assistance
- Short-Term Disability Insurance
- Long-Term Disability Insurance
- Voluntary Benefits - Accident Insurance, Critical Illness, Hospital Indemnity and Legal Services
- Employee Assistance Program

### Financial

- Retirement Plan - (Defined Benefit Pension Plan)
- Deferred Compensation Plan (457 Plan or Roth Plan)

### Work/Life Balance

- 12 paid holidays
- Floating Holidays
- Vacation and sick leave accrual
- Vacation purchase program
- Management Paid Leave\*\*
- Catastrophic Sick Leave
- Group Auto/Home Insurance
- Pet Insurance
- Commuter Benefits Program
- Guaranteed Ride Home
- Employee Wellness Program (e.g. At Work Fitness, Incentive Based Programs, Gym Membership Discounts)
- Employee Discount Program (e.g. theme parks, cell phone, etc.)
- Child Care Resources
- 1<sup>st</sup> United Services Credit Union