



SAN JOAQUIN COUNTY

IS RECRUITING FOR THE PUBLIC DEFENDER'S OFFICE

CHIEF PUBLIC DEFENDER INVESTIGATOR

San Joaquin County
Human Resources Division
44 North San Joaquin Street,
Suite 330
Stockton, California 95202
(209) 468-3370

www.sjgov.org/hr



Recruitment Announcement
0315-RL3033-01

THE POSITION

The Public Defender's Office is recruiting for the Chief Public Defender Investigator. The Chief Public Defender Investigator is a single-position class, responsible for planning, coordinating and supervising the investigative functions of the Public Defender's Office. Direction is received from the Public Defender and Assistant Public Defender. The incumbent supervises a staff of 12 Public Defender Investigator I/II's.

The ideal candidate will possess strong interpersonal and communication skills, model effective management, provide respectful leadership, and operate from a sound moral and ethical base.

MINIMUM REQUIREMENTS

Experience: Five years of criminal investigation in an investigative unit of a public agency, including one year of supervisory experience.

OR

Education: Possession of a bachelor's degree in administration of justice or related field and three years of supervisory experience in the administration of justice field.

License: Possession of a valid California driver's license.

THE DEPARTMENT VISION/FUNCTION

The San Joaquin County Public Defender's Office is dedicated to serving the diverse needs of our community and its justice system by furnishing clients whose cases have been entrusted to the office, with competent, effective, loyal, ethical, zealous, compassionate and efficient advocacy.

The department consists of 79 employees and has a budget of approximately \$14,000,000.

SAN JOAQUIN COUNTY

A land of beauty, recreation and natural riches - from the waters of the Delta to the vines of the wine, San Joaquin County has it all.

San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy California beauty and nature, or music, arts and culture. San Joaquin County has what you're looking for.

ARTS & CULTURE



Enrichment and entertainment can be found at many venues throughout the county: the Haggin Museum, San Joaquin County Historical Museum, Children's Museum of Stockton, Stockton Arena, Stockton Symphony, Stockton Civic Theater, Bob Hope Theatre, Lodi's Hutchins Street Square, Tracy's Grand Theater, Concerts in the Park, the local colleges and many galleries. Art, music, dance and theater choices abound.

Over 60 languages are spoken in one of the most ethnically diverse communities in California.

A constant celebration of cultures is found in the numerous festivals throughout the year that invite all community members to share food, music, dance, folklore, customs and traditions.

RECREATION

San Joaquin County government operates nine community parks for boating, hiking, camping, picnicking, swimming and organized sports. The Downtown Stockton Arena and Ballpark, local college teams and sports complexes throughout the county provide both athletes and fans the chance to enjoy sporting events.

Enjoy the beauty of Lodi Lake Park and Nature Area and the Woodbridge Ecological Reserve. Mickle Grove Park offers a zoo, amusement park, the Japanese Garden and the San Joaquin County Historical Museum to delight both children and adults.

The Sacramento-San Joaquin Delta offers the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Marina to north of Sacramento and offering access to the San Francisco Bay.

AGRICULTURE

The county is one of the most agriculturally rich regions in California and is the number one producer, statewide, of asparagus. Twenty-four thousand acres of county farmland is dedicated to production of this crop.

Weekly farmers markets throughout the county offer an abundance of fresh fruit and vegetables and artisanal goods. Fruit stands and pick-your-own produce farms dot the countryside. In recent years, the leading crop in the county has been wine grapes. Over 80 wineries within the Lodi Appellation offer opportunities for tasting and special events.



EDUCATION

From preschool to higher education, the county has an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus - Stockton Center, Humphreys College and Law School, and San Joaquin Delta Community College offer a wide variety of educational choices. The county's 14 school districts and 200 school sites provide families with a wide choice for children's educational development, including traditional schools, charter schools and alternative education, in addition to an excellent selection of private educational institutions.

HOUSING

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas. Make San Joaquin County your new home. Housing ranges from new developments to established subdivisions to stately historic districts to peaceful country living and every type of housing in between.

San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

Chief Public Defender Investigator

TYPICAL DUTIES

- ◆ Plans, organizes and directs the investigative activities of the Public Defender's Office through subordinate supervisory investigators; selects employees and recommends promotions, transfers, disciplinary actions and merit increases; supervises the training of investigative staff.
- ◆ Confers and consults with the Public Defender in the formulation of investigative plans, policies and procedures; disseminates policy to staff.
- ◆ Reviews and evaluates reports on cases investigated; ensures that reports are completed; advises the Public Defender as to course of action to be taken; may personally conduct the most complex and sensitive investigations; assists attorneys in court and in the presentation of evidence; testifies in court as required.
- ◆ Coordinates the investigative activities of the Public Defender's Office with local, state, and federal law enforcement agencies; establishes liaison with other public agencies.
- ◆ Directs the compilation and maintenance of division records, prepares reports, and correspondence, assists in division budget presentation.
- ◆ Conducts or participates in meetings and conferences as a representative of the Public Defender's Office.

COMPENSATION PACKAGE

Monthly Salary: \$6,431—\$7,819

In addition to the base salary, the County offers an excellent benefit plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits offered by the County include:

- ◆ 1937 Retirement Act plan with reciprocity with CALPERS
- ◆ 125 Flex Benefits Plan
- ◆ 12 days sick leave annually with unlimited accumulation
- ◆ 10 days of vacation leave (15 days after 3 years, 20 days after 10 years and 23 days after 20 years)
- ◆ 10 holidays per year
- ◆ 10 days administrative leave per year

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License: Possession of a valid California driver's license.

APPLICATION & SELECTION

Completed application package including supplemental questions must be submitted to the Human Resources Division by the final filing date:

March 20, 2015

Apply online: www.sjgov.org/hr

OR

submit your completed application package to:

San Joaquin County Human Resources
Attn: Evelyn Oliveira
44 N. San Joaquin Street, Suite 330
Stockton, CA 95202
phone: (209) 468-8579
e-mail: eoliveira@sjgov.org

All applications will be reviewed for qualifications. Qualified applicants will be invited to participate in an oral examination, with top scoring candidates being referred to the Public Defender's Office for the selection processes.

***San Joaquin County is an
Equal Opportunity Employer***

Recruitment 0315-RI3033-01

Chief Public Defender Investigator

SUPPLEMENTAL QUESTIONS

Submit responses to the following questions along with your employment application to the San Joaquin County Human Resources Division. Provide a ***detailed description*** of your experience including **employer name, position title and dates of employment with each answer.** These questions will be reviewed in evaluating your qualifications.

PATTERN I

1. Describe your criminal investigation experience in an investigative unit of a public agency, including criminal investigation experience in a supervisory role. Include employer name, job title, dates of employment, and hours worked per week.

PATTERN II

2. Do you possess a bachelor's degree in administration of justice or a related field? If so, please list school, type of degree earned and major:

3. Describe your supervisory experience in the administration of justice field. Include employer name, job title, dates of employment and hours worked per week.